



## MEMORANDUM REGARDING PROPOSED AMENDMENTS TO NCSL BYLAWS

To: NCSL Members  
From: Tim Storey, NCSL CEO  
Date: July 14, 2025  
Re: Proposed Amendments to NCSL Bylaws

The current NCSL Bylaws, as most recently amended on Aug. 3, 2022, are available at [www.ncsl.org/about-us/bylaws](http://www.ncsl.org/about-us/bylaws).

Proposed amendments to Article III, Article IV and Article V are presented below for your consideration. Additions are presented in red. Deletions are presented in red with strikethroughs.

Amendments to the NCSL Bylaws will be considered by the Budget Finance and Rules Committee and the full Executive Committee on Aug. 3, 2025, and by members at the NCSL Business Meeting on Aug. 6, 2025.

### ARTICLE III

#### FINANCE

**Section 1.** The Executive Committee shall determine the funding of the NCSL, which shall include but not be limited to membership dues. Population of each jurisdiction shall be a factor in the determination of the amount of dues.

#### RULES

**Section 2.** The Budget, Finance and Rules Committee shall present to the Executive Committee a set of Financial Rules, which, when adopted, shall govern the fiscal affairs of the NCSL without re-adoption except that they may be amended from time to time. These Financial Rules shall establish the fiscal year, set forth the extent of surety bonding required, provide for the annual audit, specify the way grants in aid are to be solicited and handled, and such other items of fiscal management as are deemed necessary.

#### BUDGET

**Section 3.** The Budget, Finance and Rules Committee shall make budget recommendations to the Executive Committee. The Executive Committee shall submit a proposed budget for the coming fiscal year for consideration and adoption at ~~the Business Meeting~~ **its meeting prior to the beginning of NCSL's fiscal year**. The Executive Committee may approve transfers of funds within the budget adopted or amend the budget during the course of the fiscal year by a two-thirds vote of the entire Executive Committee.

#### AUDIT

**Section 4.** The accounts of the NCSL shall be audited annually by a certified public accountant ~~retained by the President with the approval of the Executive Committee~~. **Upon completion, s**Such audit shall be reported to the Executive Committee ~~at its next meeting and at the Business Meeting~~.

## ARTICLE IV MEETINGS

### ANNUAL MEETING

**Section 1.** The NCSL shall meet annually at such time and place as may be determined by the Executive Committee.

### BUSINESS MEETING

**Section 2.** A Business Meeting shall be held at the Annual Meeting. The matters to be presented and voted upon at the Business Meeting include, but are not limited to, ~~the proposed budget, the annual audit,~~ reports of the legislator and legislative staff nominating committees, and policy directives and resolutions presented by the standing committees.

Voting at the Business Meeting shall be by roll call by member jurisdiction. Each member jurisdiction in good standing shall be entitled to cast one vote regardless of the number of delegates present from that jurisdiction. A quorum for the transaction of business shall consist of representation from at least twenty member jurisdictions. An affirmative vote of a simple majority of the jurisdictions responding to the most recent quorum is required for adoption of the nominating committee reports ~~and the NCSL budget.~~ On any vote that places the NCSL on record in a matter of public policy, an affirmative vote of three-fourths of the jurisdictions who respond to the most recent quorum call shall be required to adopt the motion. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator Chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. The determination of the vote within each jurisdiction shall be by the members present from that jurisdiction. On any vote that places the NCSL on record in a matter of public policy, legislative staff shall not be entitled to vote.

### SPECIAL MEETINGS

**Section 3.** Special meetings of the NCSL may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) a three-fifths vote of the member jurisdictions.

Special meetings of the Executive Committee may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) the request of a majority of the Executive Committee officers.

### NOTICE AND PROCEDURE

**Section 4.** Notice of the Annual Meeting and Business Meeting shall be provided to members of the NCSL no later than thirty days prior to the meeting.

Notice of a special meeting of the NCSL shall be provided to members of the NCSL as soon as practicable and shall include the purpose of the meeting.

Notice of a special meeting of the Executive Committee shall be provided to members of the Committee as soon as practicable and shall include the purpose of the meeting.

### REMOTE MEETINGS

**Section 5.** Meetings may be held via video, audio, telephone, and other appropriate electronic means.

### PROXY VOTING

**Section 6.** Proxy voting shall not be permitted during any meeting.

### RULES OF PROCEDURE

**Section 7.** Rules governing the conduct of meetings shall be recommended by the Executive Committee and adopted at the Business Meeting, provided that Mason's Manual of Legislative Procedure shall govern the proceedings in all cases not covered by these Bylaws or the NCSL Rules of Procedure.

## ARTICLE V EMERGENCIES

### DECLARATION OF EMERGENCY

**Section 1.** If the NCSL is not convened at the Annual Meeting, the Executive Committee, by a majority vote, may declare the existence of an emergency for the purpose of delegating to the Executive Committee in whole or in part, or the officers, such matters that are ordinarily determined at the Business Meeting. . The declaration shall state the circumstances that constitute an emergency, the reasons that the emergency make it impracticable for the NCSL to act in the normal course, and the matters to be delegated. Members of the NCSL shall receive notice of such declaration as soon as practicable.

### POLICY DIRECTIVES AND RESOLUTIONS

**Section 2.** Notwithstanding any provisions to the contrary, when there is insufficient time to consider a new policy directive or resolution under normal processes, policy directives and resolutions having the same force and effect as those adopted by the full conference shall be established in accordance with the NCSL Rules of Procedure. ~~Notwithstanding any provisions to the contrary, the Executive Committee may consider and adopt policy directives and resolutions when it would be impracticable to consider them under normal processes, policy directives and resolutions having the same force and effect as policy directives and resolutions adopted at the Business Meeting may be established by either of the following means: (1) three-fourths of the legislator members, present and voting, of the Executive Committee in meeting assembled; or (2) the unanimous agreement by conference call of the President, the President Elect, the Vice President, the President Emeritus, the Legislator Co-Chairs or a legislator Vice Chair of the NCSL Standing Committees, and the Legislator Co-Chairs or a legislator Vice Chair of the appropriate standing committee. Proposed policy directives and resolutions must be provided to the Chief Executive Officer by 4 p.m. of the day before the Executive Committee meeting.~~